



Member's Guide to Organising Club Trips

The Mountain Club publishes its Meets List annually, with the meets themselves being organised by club members. This document gives brief guidance on how to organise a meet, and what to do if an issue arises during one.

	Complete?
Planning: <ul style="list-style-type: none"> • Book Accommodation (campsite, hut, hostel etc). <ul style="list-style-type: none"> ○ Details of climbing club huts can be found at [link to BMC page] 	
Communication: <ul style="list-style-type: none"> • Email to club members giving details, via club secretary (please send to themountainclub@hotmail.co.uk <ul style="list-style-type: none"> ○ Webmaster will upload details to website • Create Event on members-only Facebook page (or ask Meets Secretary to do this) • Request deposits if necessary (deposits should be paid to Treasurer, who will issue a club cheque) 	
Two to three weeks before Meet: <ul style="list-style-type: none"> • Confirm who is attending • Offer assistance/advice with car sharing etc • Confirm booking with accommodation if necessary 	
After the Meet: <ul style="list-style-type: none"> • Send brief Meet Report to Webmaster for uploading to website 	

Duty of Care

All attendees at a Mountain Club meet are deemed to have accepted the following Participation Statement; “

“The Mountain Club is a British Mountaineering Council (BMC) Affiliated club. The BMC recognises that climbing, hill walking and mountaineering are activities with a danger of personal injury or death. Participants in these activities should be aware of and accept these risks and be responsible for their own actions and involvement. Any person participating in any activity under the auspices of The Mountain Club accepts this approach to responsibility and risks.

The Mountain Club does not have any qualified instructors and does not operate as a training organisation, therefore any tuition or coaching is done on a ‘personal advice’ basis rather than an organised activity on behalf of the club.”



The meet organiser cannot prevent an attendee from doing whatever they plan to do, but a basic duty of care exists between the organiser and the participants and between each of the participants themselves. Details on this can be found in [link to BMC Risk Liability document]. The Mountain Club suggests that the meet organiser request the meet participants;

- Fill out a route card showing their planned activities for the day, giving call-out time
 - Carry out their own risk assessment covering;
 - Personal experience, knowledge and fitness
 - Weather, including avalanche risk
 - Terrain
 - Medical requirements
 - Appropriateness of kit

Call-out Procedure:

The Meet Organiser is responsible for initiating an emergency services call-out if any participants have not returned by the call-out time they have stipulated on the Route Card (the Estimated Time Back is not the trigger for a call-out). The following procedure should be followed;

- Try to make contact with the participant/group by mobile
- If contact cannot be made, the Police should be called on 999 or 112. All of the information on the Route Card should be given. The Police will then initiate Mountain Rescue or other search as appropriate.

The Meet Organiser should nominate a person to initiate a call-out should they themselves be the one in danger.